



**MINUTES OF A MEETING OF THE COUNCIL OF THE  
LONDON BOROUGH OF HAVERING  
Council Chamber - Town Hall  
27 February 2019 (7.30 - 11.02 pm)**

**Present:** The Mayor (Councillor Dilip Patel) in the Chair

Councillors Councillors Robert Benham, Ray Best, Carole Beth,  
Michael Deon Burton, Joshua Chapman, John Crowder,  
Philippa Crowder, Keith Darvill, Osman Dervish, Nic Dodin,  
David Durant, Tony Durdin, Brian Eagling, Gillian Ford,  
Jason Frost, Martin Goode, Linda Hawthorn, Judith Holt,  
Tele Lawal, Paul McGeary, Paul Middleton, Sally Miller,  
Robby Misir, Ray Morgon, Barry Mugglestone, John Mylod,  
Stephanie Nunn, Denis O'Flynn, Gerry O'Sullivan, Ron Ower,  
Dilip Patel, Nisha Patel, Bob Perry, Viddy Persaud,  
Roger Ramsey, Timothy Ryan, Jan Sargent, Carol Smith,  
Christine Smith, Natasha Summers, Matt Sutton,  
Maggie Themistocli, Jeffrey Tucker, John Tyler,  
Christine Vickery, Melvin Wallace, Ciaran White, Damian White,  
Michael White, Reg Whitney, Christopher Wilkins,  
Graham Williamson and Darren Wise

Approximately 25 Members' guests and members of the public and a representative of the press were also present.

Apologies were received for the absence of Councillors Clarence Barrett.

The Mayor advised Members and the public of action to be taken in the event of emergency evacuation of the Town Hall becoming necessary.

The Mayor's official Chaplain, Reverend David Hague, Vicar, Church of the Good Shepherd, Collier Row,7 opened the meeting with prayers.

The meeting closed with the singing of the National Anthem.

**67 MINUTES (agenda item 3)**

The minutes of the meeting of the Council held on 23 January 2019 were before the council for approval.

**RESOLVED:**

**That the minutes of the meeting of the Council held on 23 January 2019 be approved as a correct record.**

68 **DISCLOSURE OF INTERESTS (agenda item 4)**

As shown below, all Members present disclosed an interest in agenda item 7 Members' Allowances Scheme as they were in receipt of Members' Allowances and in agenda item 8 – the Council's Budget 2019/20 as they were occupiers of land with a liability for Council Tax.

The legal granting of a dispensation allowing all members to take part in the meeting and votes in such instances was **AGREED** without division.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Barry Mugglestone, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Bob Perry, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Brian Eagling, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Carol Smith, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Carole Beth, Personal, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Christine Smith, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Christine Vickery, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Christopher Wilkins, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Ciaran White, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Damian White, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Darren Wise, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor David Durant, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Denis O'Flynn, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Dilip Patel, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Gerry O'Sullivan, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Gillian Ford, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Graham Williamson, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Jan Sargent, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Jason Frost, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Jeffrey Tucker, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor John Crowder, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor John Mylod, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor John Tyler, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Joshua Chapman, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Judith Holt, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Keith Darvill, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Linda Hawthorn, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Maggie Themistocli, Pecuniary, In receipt of Members' Allowance.

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Councillor Martin Goode, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Matt Sutton, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Melvin Wallace, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Michael Deon Burton, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Michael White, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Natasha Summers, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Nic Dodin, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Nisha Patel, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Osman Dervish, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Paul McGeary, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Paul Middleton, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Philippa Crowder, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Ray Best, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Ray Morgon, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Reg Whitney, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Robby Misir, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Robert Benham, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Roger Ramsey, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Ron Ower, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Sally Miller, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Stephanie Nunn, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Tele Lawal, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Timothy Ryan, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Tony Durdin, Pecuniary, In receipt of Members' Allowance.

7. MEMBERS' ALLOWANCES SCHEME.

Councillor Viddy Persaud, Pecuniary, In receipt of Members' Allowance.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Barry Mugglestone, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Bob Perry, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Brian Eagling, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Carol Smith, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Carole Beth, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Christine Smith, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Christine Vickery, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Christopher Wilkins, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Ciaran White, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Damian White, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Darren Wise, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor David Durant, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Denis O'Flynn, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Dilip Patel, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Gerry O'Sullivan, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Gillian Ford, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Graham Williamson, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Jan Sargent, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Jason Frost, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Jeffrey Tucker, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor John Crowder, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor John Mylod, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor John Tyler, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Joshua Chapman, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Judith Holt, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Keith Darvill, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Linda Hawthorn, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Maggie Themistocli, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Martin Goode, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Matt Sutton, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Melvin Wallace, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Michael Deon Burton, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Michael White, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Natasha Summers, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Nic Dodin, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Nisha Patel, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Osman Dervish, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Paul McGeary, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Paul Middleton, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Philippa Crowder, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Roger Ramsey, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Ron Ower, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Sally Miller, Pecuniary, Occupier of land with liability for Council Tax.

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Councillor Stephanie Nunn, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Tele Lawal, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Timothy Ryan, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Tony Durdin, Pecuniary, Occupier of land with liability for Council Tax.

8. THE COUNCIL'S BUDGET 2019/20.

Councillor Viddy Persaud, Pecuniary, Occupier of land with liability for Council Tax.

69 **ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE (agenda item 5)**

The Mayor passed on best wishes to Councillor Barrett who had been taken ill recently and thanked those members of Council staff who had assisted Councillor Barrett when this had occurred.

The Mayor passed on condolences to Andre Rosindell MP whose mother had recently passed away.

The Mayor had recently met with the High Commissioner of New Zealand. The Mayor also reported on his recent charity event for Burns Night and on the Mayor's variety show as well as on forthcoming events including a Danceathon.

71 **MEMBERS' ALLOWANCES SCHEME (agenda item 7)**

During debate on this item, a Procedural Motion that Councillor Tucker be not heard for the remainder of this item was **AGREED** by 27 votes to 5 (see division 1).

A report of the Chief Executive proposed the Members' Allowances Scheme 2019/20.

**Deemed motion on behalf of the Administration**

That the report be adopted and its recommendations carried into effect.

**Amendment by the Residents' Group, Independent Residents' Group and the Upminster and Cranham Residents' Associations Group**

That opposition leaders allowances be reinstated to their pre-May 2018 level namely,

Leader of the Opposition £14,418

Leader of Minority Opposition Groups £4,000

(No other changes proposed).

Following debate, the amendment on behalf of Residents, Independent Residents and Upminster and Cranham Residents' Associations Groups was **NOT AGREED** by 33 votes to 18 (see division 2) and the deemed motion on behalf of the Administration that the report be adopted and its recommendations carried into effect was **AGREED** by 33 votes to 10 (see division 3).

**RESOLVED:**

1. **That the Members' Allowances scheme, as shown in appendix 1 to these minutes, becomes effective from 1<sup>st</sup> April 2019 and the existing scheme be revoked with effect from the same date.**
2. **That there is no proposed increase in the basic allowance or SRAs.**

**72 THE COUNCIL'S BUDGET 2019/20 (agenda item 8)**

Council had before it a report of the Cabinet incorporating the budget proposals for 2019/20. This referred to reports presented to Cabinet at its meeting on 13 February 2019 which were also included in the agenda papers for the Council meeting.

**Deemed motion on behalf of the Administration**

That the report be adopted and its recommendations carried into effect.

**Amendment by the Residents' Group, Independent Residents' Group and the Upton and Cranham Residents' Associations Group**

Alternative Budget to be amended as detailed in appendix 2 to these minutes.

Following debate, the amendment on behalf of the Residents, Independent Residents and Upton and Cranham Residents' Associations Group was **NOT AGREED** by 29 votes to 24 and the deemed motion that the report of Cabinet be adopted, its recommendations carried into effect and the Council Tax be set was **AGREED** by 29 votes to 18.

**RESOLVED:**

1. **That the following as submitted in the report to Cabinet of 13 February 2019 be approved:**
  - **The General Fund budget for 2019/20**
  - **The Council Tax for Band D properties and for other Bands of properties, all as set out in Appendix A of the Cabinet report.**
  - **The Delegated Schools' Budget for 2019/20, as set out in section 2.5 of the Cabinet report.**
  - **The Capital Programme for 2019/20 as set out in the Capital Strategy and Programme Report reported to Cabinet on 13 February 2019.**
  - **That it pass a resolution as set out in section 11.3 of the Cabinet report to enable Council Tax discounts to be given at the 2019/20 level.**
2. **The Council delegate authority to the Chief Financial Officer to adjust the Corporate Risk Budget to account for any further variations that may arise.**

3. That, in accepting recommendation 1, Council is mindful of the advice of the Chief Finance Officer as set out in section 10 of the report to Cabinet.
4. That it be noted that under delegated powers the Chief Finance Officer has calculated the amount of 88,636 (called T in the Act and Regulations) as its Council Tax base for the year 2019/20 in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) made under Section 31B of the Local Government Finance Act 1992 as amended.
5. That the amount of £124,812,783 be now calculated as the Council Tax requirement for the Council's own purposes for 2019/20, with £9,160,530 of that amount being ringfenced for Adult Social Care.
6. That the following amounts be now calculated by the Council for the year 2019/20 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:

(a)	£501,307,261	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
(b)	(£376,494,478)	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	£124,812,783	being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
(d)	£1,408.15	being the amount at 5(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.

7. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in the table below as the amounts of Council Tax for 2019/20 for each of the categories of dwellings.

Valuation Bands London Borough of Havering			
	Havering	Adult Social Care	Total
	£ p	£ p	£ p
A	869.87	68.90	938.77
B	1,014.84	80.38	1,095.22
C	1,159.82	91.87	1,251.69
D	1,304.80	103.35	1,408.15
E	1,594.76	126.32	1,721.08
F	1,884.71	149.28	2,033.99
G	2,174.67	172.25	2,346.92
H	2,609.60	206.70	2,816.30

8. That it be noted for the year 2019/20 the major precepting authority (the GLA) has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of the dwellings shown below as proposed by the Mayor.

Valuation Bands Greater London Authority	
	£ p
A	213.67
B	249.29
C	284.90
D	320.51
E	391.73
F	462.96
G	534.18
H	641.02

9. That, having calculated the aggregate in each case of the amounts at 7 and 8 above, the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2019/20 for each of the categories of dwellings shown below:

Valuation Bands	£ p
A	1,152.44
B	1,344.51
C	1,536.59
D	1,728.66
E	2,112.81
F	2,496.95
G	2,881.10
H	3,457.32

**The effect of adopting this resolution would be to set the Council Tax for a Band D property at £1,728.66**

10. That Council having considered the principles approved under the Local Government Finance Act 1992 by the Secretary of State for Communities and Local Government concludes that the Council's basic relevant amount of Council Tax for 2019/20 is not excessive.
11. That any Council Tax payer who is liable to pay an amount of Council Tax to the Authority in respect to the year ending on 31 March 2020, who is served with a demand notice under Regulation 20(2) of the Council Tax (Administration and Enforcement) Regulations 1992 as amended and who makes payment to the Authority of the full balance of the estimated amount shown on that demand by 1 April 2019, may deduct a sum equivalent to 1.5% of and from the estimated amount and such reduced amount shall be accepted in full settlement of that estimated amount.
12. That Council approves the Housing Revenue Account (HRA) Major Works Capital Programme, detailed in Appendix 2a of the HRA Budget for 2019/2020 and HRA Major Works Capital Programme 2019/20 – 2023/24 report to Cabinet of 13 February 2019.
13. That Council approves the HRA Capital expenditure and financing for the 12 Sites Joint Venture, detailed in paragraphs 3.19.1 to 3.19.8 and Appendix 2a of the of the HRA Budget for 2019/2020 and HRA Major Works Capital Programme 2019/20 – 2023/24 report to Cabinet of 13 February 2019.
14. That Council approves the HRA Capital expenditure and financing to acquire up to 375 affordable dwellings from the Bridge Close JVLLP, detailed in paragraphs 3.20.1 to 3.20.5 and Appendix 2a of the HRA Budget for 2019/20 and HRA Major Works Capital Programme 2019/20 – 2023/24 report to Cabinet of 13 February 2019.
15. That Council approves the Treasury Management Strategy Statement, Prudential Indicators, and the Minimum Revenue Provision Statement for 2019/20 as shown in the separate report to Cabinet of 13 February 2019.
16. That Council approves the Capital Strategy and Programme for 2019/20 as shown in the separate report to Cabinet of 13 February 2019.

73 **VOTING RECORD**

The record of voting decisions is attached at appendix 3.

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**Mayor**

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## Members' Allowances Scheme

*Agreed at the meeting of the Council on 27 February 2019:*

*The new Scheme is agreed with effect from 1<sup>st</sup> April 2019 and the revocation of the Members' Allowance Scheme (2018) is effective from 31<sup>st</sup> March 2019.*

The Council of the London Borough of Havering in exercise of the powers conferred by the Local Authorities (Members Allowances) (England) Regulations 2003 hereby makes the following scheme:

- 1 This scheme may be cited as the Havering London Borough Council Members' Allowance Scheme. The new scheme shall have effect from 1<sup>st</sup> April 2019.
- 2 In this scheme, "councillor" means a councillor of the London Borough of Havering and "year" means the period ending on 31<sup>st</sup> March 2020 and any period of 12 months ending on 31<sup>st</sup> March in any year after 2020.
- 3 **Basic allowance (Schedule 1)**  
 Subject to paragraphs 7 and 11, for each year a basic allowance of £10,208 shall be paid to each councillor.
- 4 **Special responsibility allowance (Schedule 1)**
  - (a) For each year a special responsibility allowance shall be paid to those councillors who hold the special responsibilities in relation to the Council that are specified in schedule 1 to this scheme.
  - (b) Subject to paragraph 7, the amount of each such allowance shall be the amount specified against that special responsibility in that schedule.
  - (c) When a councillor would otherwise be entitled under the scheme to more than one special responsibility allowance, then the entitlement shall instead be only to one of them, being the one attracting the higher rate.
  - (d) Where a Member is also a member of another authority, that Member may not receive allowances from more than one authority in respect of the same duties.

**5 Child and dependent care allowance**

These expenses are expected to be met from the Basic Allowance.

**6 Renunciation**

A Councillor may, by notice in writing given to the Chief Finance Officer, elect to forego any part of his/her entitlement to an allowance under this scheme.

**7 Part-year entitlements**

- (a) The provisions of this paragraph shall have effect to regulate the entitlements of a councillor to basic and special responsibility where, in the course of a year, this scheme is amended or that a councillor becomes, or ceases to be, a councillor, or accepts or relinquishes a special responsibility in respect of which a special responsibility allowance is payable.
- (b) If an amendment to this scheme changes the amount to which a councillor is entitled by way of a basic allowance or a special responsibility allowance, then in relation to each of the periods:
  - (i) beginning with the year and ending with the day before that on which the first amendment in that year takes effect, or
  - (ii) beginning with the day on which an amendment takes effect and ending with the day before that on which the next amendment takes effect, or (if none) with the year.

The entitlement to such an allowance shall be to the payment of such part of the amount of the allowance under this scheme as it has effect during the relevant period as bears to the whole the same proportion as the number of the days in the period bears to the number of days in the year.

- (c) Where the term of office of a councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that councillor to a basic allowance shall be to the payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his/her terms of office subsists bears to the number of days in that year.
- (d) Where this scheme is amended as mentioned in paragraph 7(b), and the term of office of a councillor does not subsist throughout the period mentioned in paragraph 7(b)(i), the entitlement of any such councillor to a basic allowance shall be to the payment of such part of the basic allowance referable to each such period (ascertained in accordance with that paragraph) as bears to the

whole the same proportion as the number of days during which his/her term of office as a councillor subsists bears to the number of days in that period.

- (e) Where a councillor has, during part of, but not throughout, a year such special responsibilities as entitle him or her to a special responsibility allowance, that councillor's entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he or she has such special responsibilities bears to the number of days in that year.
- (f) Where this scheme is amended, as mentioned in paragraph 7(b), and a councillor has, during part, but does not have throughout, the whole of any period mentioned in paragraph 7(b)(i) of that paragraph any such special responsibilities as entitle him or her to a special responsibility allowance, that councillor's entitlement shall be to payment of such part of the allowance referable to each such period (ascertained in accordance with that paragraph) as bears to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.

## **8 Travelling and Subsistence (Schedule 2)**

- (a) Members can claim travelling expenses for travelling outside of the Borough on official Council business as set out in Schedule 2.
- (b) Members can claim subsistence expenses on official Council business when outside of the Borough as set out in schedule 2.

## **9 Claims and payments**

- (a) Payments shall be made in respect of basic and special responsibility allowances, subject to paragraph 8(b), in instalments of one-twelfth of the amount specified in this scheme on the last working day of each month.
- (b) Where a payment of one-twelfth of the amount specified in this scheme in respect of a basic allowance or a special responsibility allowance would result in the councillor receiving more than the amount to which, by virtue of paragraph 7, he or she is entitled, then payment shall be restricted to such amount as will ensure that no more is paid than the amount to which he or she is entitled.
- (c) Payments in respect of Travel and Subsistence shall be made to the councillor on receipt of a claim form with supporting

receipts/vouchers. Claims must be made within three months of the claim arising.

**10 Pension Scheme**

No Member in the scheme is entitled to apply for inclusion in the Pension Scheme.

**11 Financial Limits**

The Chief Finance Officer will arrange for the budget for members allowances to be monitored to ensure that budgetary issues are reported to Members.

**(a) Increases in Allowances**

Basic Allowances as quoted will be updated for 2019/20 by any 2019/20 increases as agreed under the annual Local Government Pay Settlement of the Joint Negotiating Committee for Chief Officers of Local Authorities or its replacement under the local pay agreement. The amounts so calculated are to be rounded up to be divisible for payment purposes.

The amended basic allowance will be found on the Internet once any annual % uplifts have been agreed.

The Travelling and Subsistence allowances will be increased in line with the increase in officer rates.

**(b) Suspension of Basic and Special Responsibility Allowance**

Where a Member is suspended, or partially suspended, from his/her responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000, or Regulations made under that part, the part of Basic and Special Responsibility allowance payable to him/her in respect of the period for which he is suspended or partially suspended will be withheld by the Authority.

**12 Mayor and Deputy**

The Mayor and Deputy Mayor's allowance covers the cost of all Mayoral activities such as clothing, personal expenses and sundry expenses – including items such as raffle tickets, sponsorship and donations.

The Mayor and Deputy Mayor will be responsible for all such payments via the SRA, which will be taxed. The Council will meet the cost of:

- Havering Civic receptions, award pins and certificates at the civic award ceremony;
- Medals, certificates and frames in the event of there being any ceremony associated with Honorary Alderman/Freeman of the Borough awards;
- Gifts given on behalf of the Council in reciprocation or gifts initiated by the Council for promotional purposes;
- Postage costs and all costs associated with the Mayoral transport, robes etc.

**13 Co-Optees and *Independent Persons*' Allowances**

The standard rate of allowance for statutory co-optees is £117 per meeting attended.

The Independent Person for standards of Members' Conduct will be paid an annual allowance of £1,000, in monthly instalments.

*Co-optees and Independent Persons* will be reimbursed for all travel costs in accordance with the above, whether the travel is within or outside the Borough, but will not be paid subsistence.

**14 Note**

- (a) The Council is required to keep a record of the payments made by it in accordance with this scheme.
- (b) The record is required to be available for inspection at all reasonable times free of charge by any local government elector for the borough who may make a copy of any part of it.
- (c) The Council is also required to arrange publication of the total sums paid in each year to each member in respect of basic and special responsibility allowances.
- (d) The Council is required to arrange publication of the Scheme when approved.

## Schedule 1: Members' Allowances

Category of Allowance	Amount Per Member £
<b>Basic Allowance</b>	10,208
<b>Special Responsibility Allowances:</b>	
Leader of the Council	45,048
Deputy Leader of the Administration	31,420
Cabinet Members	28,780
Leader of Principal Opposition	7,650
Leader of Minority Opposition Groups	2,000
Mayor	12,000
Deputy Mayor	4,000
Overview and Scrutiny Board Chairman	14,418
Overview and Scrutiny Sub-Committee Chairmen	7,650
Licensing, Strategic Planning and Planning Committee Chairmen	14,418
Strategic Planning Committee Vice-Chairman	7,650
Planning Committee Vice-Chairman	2,000
Licensing Committee Vice Chairmen	117+
Audit, Pensions, Highways and Governance Committees Chairmen	7,650
Adjudication & Review Committee Chairman	2,000
Joint Venture Working Party Chairman	7,650

+ Per meeting chaired

**NOTES:** The basic allowance will be uplifted each year in accordance with paragraph 11.

## Schedule 2: Travel and Subsistence

Travelling expenses can only be claimed for travel outside of the borough on official Council business. The rules and entitlements for reimbursement of travel outside the Borough are the same as those for officers.

Subsistence allowances are only payable for official Council business outside the borough where the duties entail an overnight stay or working outside 'normal office hours'. Members will be reimbursed actual expenditure incurred up to the maximum of the rates set for officers.

Allowances are payable on the basis of expenditure incurred and receipts must be submitted to support claims for subsistence allowances and travel costs.

Travel and subsistence arrangements for key events will be set in line with the above. Taking account of the practicalities of arrangements however, these will

be set out and documented by the Chief Finance Officer, prior to each event and be agreed with the Cabinet Member for Financial Management.

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# ALTERNATIVE BUDGET PROPOSAL 2019/20

Reference	Proposal	Description	(Saving) /Pressure £000s
AB1	<b>Administration Proposals to reverse/amend</b>		
	Parking Charges	Retention of the 30 minutes free parking proposals.	770
	<b>Total Base Budget Amendments</b>		<b>770</b>
	<b>New Savings Proposals</b>		
AB2	Reversal of Proposal to increase member and governance support Table at paragraph 3.4 in the 2019/20 Budget report.		(165)
AB3	Reversal of communications and community projects proposal Table at paragraph 3.4 in the 2019/20 Budget report. - this amends the proposed growth item from £0.261m to £0.050m	Reinstatement of the Living in Havering efficiency and removal of growth £111k Removal of growth to fund events in Romford Market £50k Reinstatement of part efficiency saving seeking alternative funding for Havering Lights £50k	(211)
AB4	Reinstatement of the 2018/19 saving in the Communications Team Table at paragraph 3.4 in the 2019/20 Budget report.		(130)
AB5	Reduction in revenue funding for borrowing for the additional Highways Investment programme.	This reduces the capital investment by £2.64m in the first year	(264)
	<b>Total Savings</b>		<b>(770)</b>

	<b>TOTAL IMPACT ON COUNCIL TAX LEVEL</b>	

<b>0</b>

Reference	One Off proposals	
AB6	<b>Revenue expenditure</b>	
	Chafford	This would fund the expenditure required to keep the Chafford sports centre open for a full year whilst the future of leisure provision in this area is clarified and evaluated. This would be funded by the one off levy reimbursement from central govt.
AB7	<b>Capital expenditure</b>	
	Contribution to capital expenditure - in light of the proposal to maintain the free parking at AB1	This would add to the Highways capital programme to compensate for the reduction in capital from the revenue funding for borrowing
	<b>Total One Off Funding Proposal</b>	

	£000s
	232
	290
	<b>522</b>

Reference	Capital Programme Impact	
AB8	<b>Highways Investment Programme</b>	
	Capital - Highways Investment Programme in roads and footways - reduction in spend	The reduction in the budget for revenue funding for borrowing at AB5 reduces the investment by £2.64m
AB9	Add capital contribution from the remainder of the one off levy reimbursement as in AB7 above	
	<b>Revised Highways Investment</b>	

	£000,s
	10,000
	(2,640)
	290
	<b>7,650</b>

## VOTING RECORD

<i>DIVISION NUMBER:</i>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>The Mayor [Cllr. Dilip Patel]</b>	✓	✗	✓	✗	✓
The Deputy Mayor [Cllr. Michael Deon Burton]	0	✗	✓	✗	✓
<b><u>CONSERVATIVE GROUP</u></b>					
Cllr Robert Benham	✓	✗	✓	✗	✓
Cllr Ray Best	✓	✗	✓	✗	✓
Cllr Joshua Chapman	✓	✗	✓	✗	✓
Cllr John Crowder	✓	✗	✓	✗	✓
Cllr Philippa Crowder	✓	✗	✓	✗	✓
Cllr Osman Dervish	✓	✗	✓	✗	✓
Cllr Jason Frost	✓	✗	✓	✗	✓
Cllr Judith Holt	✓	✗	✓	✗	✓
Cllr Robby Misir	✓	✗	✓	✗	✓
Cllr John Mylod	✓	✗	✓	✗	✓
Cllr Nisha Patel	✓	✗	✓	✗	✓
Cllr Bob Perry	✓	✗	✓	✗	✓
Cllr Viddy Persaud	✓	✗	✓	✗	✓
Cllr Roger Ramsey	✓	✗	✓	✗	✓
Cllr Timothy Ryan	✓	✗	✓	✗	✓
Cllr Carol Smith	0	✗	✓	✗	✓
Cllr Christine Smith	✓	✗	✓	✗	✓
Cllr Matt Sutton	✓	✗	✓	✗	✓
Cllr Maggie Themistocli	✓	✗	✓	✗	✓
Cllr Christine Vickery	✓	✗	✓	✗	✓
Cllr Ciaran White	✓	✗	✓	✗	✓
Cllr Damian White	✓	✗	✓	✗	✓
Cllr Michael White	✓	✗	✓	✗	✓
<b><u>RESIDENTS' GROUP</u></b>					
Cllr Nic Dodin	0	✓	0	✓	0
Cllr Paul Middleton	0	✓	0	✓	0
Cllr Sally Miller	0	✓	0	✓	0
Cllr Raymond Morgon	0	✓	0	✓	0
Cllr Barry Mugglestone	0	✓	0	✓	✗
Cllr Stephanie Nunn	0	✓	0	✓	✗
Cllr Gerry O'Sullivan	0	✓	0	✓	0
Cllr Reg Whitney	0	✓	0	✓	0
<b><u>INDEPENDENT RESIDENTS' GROUP</u></b>					
Cllr David Durant	0	✓	✗	✓	✗
Cllr Tony Durdin	0	✓	✗	✓	✗
Cllr Jan Sargent	0	✓	✓	✓	✗
Cllr Natasha Summers	0	✓	✗	✓	✗
Cllr Jeffrey Tucker	0	✓	✗	✓	✗
Cllr Graham Williamson	0	✓	✗	✓	✗
<b><u>UPMINSTER &amp; CRANHAM RESIDENTS' GROUP</u></b>					
Cllr Clarence Barrett	A	A	A	A	A
Cllr Gillian Ford	0	✓	0	✓	✗
Cllr Linda Hawthorn	0	✓	✗	✓	✗
Cllr Ron Ower	0	✓	✗	✓	✗
Cllr John Tyler	0	0	0	✓	✗
Cllr Christopher Wilkins	0	✓	✗	✓	✗
<b><u>LABOUR GROUP</u></b>					
Cllr Carole Beth	✗	✗	✗	✓	✗
Cllr Keith Darvill	✗	✗	✓	✓	✗
Cllr Tele Lawal	✗	✗	✗	✓	✗
Cllr Paul McGeary	✗	✗	✓	✓	✗
Cllr Denis O'Flynn	✗	✗	✓	✓	✗
<b><u>NORTH HAVERING RESIDENTS' GROUP</u></b>					
Cllr Brian Eagling	✓	✗	✓	✗	✓
Cllr Martin Goode	✓	✗	✓	✗	✓
Cllr Darren Wise	✓	✗	✓	✗	✓
<b><u>INDEPENDENT</u></b>					
Cllr Melvin Wallace	✓	✗	✓	✗	✓
<b><u>TOTALS</u></b>					
✓ = YES	27	18	33	24	29
✗ = NO	5	34	10	29	18
0 = ABSTAIN/NO VOTE	21	1	10	0	6
ID = INTEREST DISCLOSED/NO VOTE	0	0	0	0	0
A = ABSENT FROM MEETING	1	1	1	1	1
	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>

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